



2024 Banquet Room Rental Information

Banquet Room Rental Fees

- \$ 75 Room Rental per hour for booking between 8am and 5pm.
- \$ 100 Room Rental per hour for booking after 5p.m. (4hr min & not to exceed past 12 midnight)
- \$ 45 Linen Rental (15 white linen tablecloths)
- \$ 25 Chair Rental (20 black folding chairs for additional seating)
- \$ 25 Beverage Service Fee per choice of the following: Coffee, Iced Tea, Lemonade, Bottled Water

Banquet Room Rental Deposits

\$100 Booking Deposit - Required at time of booking to reserve date. **No refund if cancelled within 30 days prior to event.**

Balance of Banquet Room Rental - balance of all fees due must be received 30 days prior to event to guarantee booking. **No refund if cancelled within 15 days prior to event.**

\$200 Cleaning/Security Deposit – **Required 30 days prior to event.** Deposit will be held and refunded only if room is cleaned and restored to condition as it was prior to event. *Deposit may be forfeited by applicant and clean up will be provided by The Ranch staff.*

Rental Requirements & Restrictions

Corkage Fee – **No outside beverages allowed.** Food may be brought in without a corkage fee.

Decorations – **No confetti or helium balloons.** Regular balloons are permitted but must be secured.

Electronics – **Flat screen TV is not for public use unless approved by management.** Violation of this restriction may result in loss of full or partial security/cleaning deposit.

Event Insurance – Required for Weddings/Receptions and all events over 100 guests.

Clean up is required - All trash must be bagged and placed in containers provided. Carpet must be vacuumed and tables wiped off. Trash bags and Vacuum will be provided.

Curfew – Room must be cleaned and all parties out of room by end time stated on rental agreement.

The Ranch is not responsible for lost or stolen articles.

Renter will be responsible for the cost of repair for any damage resulting from the use of the facility inside and outside the property.